Republic of the Philippines
BARANGAY MATANDANG BALARA, DISTRICT III, QUEZON CITY
OFFICE OF THE SANGGUNIANG KABATAAN
SKMB Youth Development Center, 4th Flr., Ignacio Juanson Bldg. 19 Dona Filomena St., Villa Beatriz, Brgy. Matandang Balara, Quezon City, 1119
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Office of the City Auditor
Quezon City
RECEIVED
By: Meny
Date: 6-17-25
Time:
RECORDS

INVENTORY OF MOVABLE ASSETS

as of March, 2025

SK MATANDANG BALARA
Name of Office / Department

Marie Leonora Belle A. Aro
Name of Accountable Officer

SK CHAIRPERSON
Designation

Date Acquired	Article	Description	PN #	PROJECT NUMBER	MODE OF ACQUISITION	FUND CODC	UNIT	UNIT COST	BALANCE PER CARD	ON HAND PER COUNT	TOTAL VALUE	SHORT	VALUE	OVER	VALUE	REMARKS
									QUANTITY	QUANTITY		QUANTITY		QUANTITY		
FURNITURES AND FIXTURES																
11/1/2020	CONFERENCE TABLE				PUBLIC BIDDING		UNIT	25,000.00		1	25,000.00					BARANGAY HALL
11/1/2020	EXECUTIVE CHAIR				PUBLIC BIDDING		UNIT	11,000.00		10	110,000.00					BARANGAY HALL
11/1/2020	SOFA				PUBLIC BIDDING		UNIT	15,000.00		1	15,000.00					BARANGAY HALL
11/1/2020	FILING CABINET				PUBLIC BIDDING		UNIT	20,000.00		2	40,000.00					BARANGAY HALL
11/1/2020	OFFICE TABLE				PUBLIC BIDDING		UNIT	6,000.00		6	22,000.00					BARANGAY HALL
10/25/2024	2 LAYER STEEL CABINET				PUBLIC BIDDING		UNIT	8,900.00		1	8,900.00					SK OFFICE
10/25/2024	TABLE				PUBLIC BIDDING		UNIT	2,500.00		4	10,000.00					SK OFFICE
10/25/2024	OFFICE CHAIRS				PUBLIC BIDDING		UNIT	2,000.00		7	14,000.00					SK OFFICE
10/25/2024	SOFA				PUBLIC BIDDING		UNIT	5,500.00		1	5,500.00					SK OFFICE
10/25/2024	DESKTOP & PRINTER TABLE				PUBLIC BIDDING		UNIT	3,500.00		3	10,500.00					SK OFFICE
10/25/2024	DESKTOP CHAIR				PUBLIC BIDDING		UNIT	1,200.00		2	2,400.00					SK OFFICE
10/25/2024	COMPUTER TABLE				PUBLIC BIDDING		UNIT	3,500.00		7	24,500.00					SK OFFICE
10/25/2024	COMPUTER CHAIRS				PUBLIC BIDDING		UNIT	1,200.00		7	8,400.00					SK OFFICE
									SUBTOTAL:		363,207.00					
INFORMATION & COMMUNICATION TECHNOLOGY EQUIPMENT																
11/1/2020	PRINTER	CANON SERIAL NUMBER : QK158003802F			PUBLIC BIDDING		UNIT	12,000.00		1	12,000.00					SK OFFICE
10/25/2024	PRINTER	EPSON SERIAL NUMBER : XBK5001918 XBK5001809			PUBLIC BIDDING		UNIT	30,000.00		2	60,000.00					SK OFFICE
10/25/2024	DESKTOP COMPUTER	NVISSION			PUBLIC BIDDING		UNIT	30,000.00		2	60,000.00					SK OFFICE
10/25/2024	DESKTOP COMPUTER	NVISSION			PUBLIC BIDDING		UNIT	30,000.00		7	210,000.00					SK OFFICE
10/25/2024	LAPTOP	APPLE			PUBLIC BIDDING		UNIT	35,000.00		3	105,000.00					SK OFFICE
10/25/2024	PROJECTOR	EPSON			PUBLIC BIDDING		UNIT	18,000.00		1	18,000.00					SK OFFICE
									SUBTOTAL:		465,000.00					
COMMUNICATION EQUIPMENT																
10/25/2024	PORTABLE SOUND SYSTEM				PUBLIC BIDDING		UNIT	25,000.00		1	25,000.00					SK OFFICE
10/25/2024	MEGAPHONE				PUBLIC BIDDING		UNIT	3,000.00		2	9,000.00					SK OFFICE
10/25/2024	MEGAPHONE				PUBLIC BIDDING		UNIT	3,000.00		3	9,000.00					SK OFFICE
									SUBTOTAL:		43,000.00					
OTHER PROPERTY PLANT AND EQUIPMENT																
10/25/2024	TENT				PUBLIC BIDDING		UNIT	14,750.00		2	29,500.00					SK OFFICE
									SUBTOTAL:		29,500.00					
OTHER MACHINERY AND EQUIPMENT																
10/25/2024	TELEVISION (HISENSE 43 INCH)				PUBLIC BIDDING		UNIT	18,900.46		1	18,900.46					SK OFFICE
									SUBTOTAL:		18,900.46					

CERTIFICATION

We Certify that all items listed in this inventory report with the total amount of 919,607.46 are physically existing during physical inventory conducted on the date specified above and hold myself responsible and accountable.

Hon. Marie Leonora Belle A. Aro
SK CHAIRPERSON

Mark Ian B. Belmonte
SK TREASURER